

LOCAL EMERGENCY PLANNING COMMITTEE
Knox County EMA- 62 Union Street-Rockland, ME 04841
Web Site: www.knoxcounty.gov/ema

12/6/11

The meeting was called to order by LEPC Treasurer, Ray Sisk at 10:32 am at Knox County EMA Office.

Meeting Attendees:

Charles Jordan	Rockland Fire Chief	Peter Blanchard	ME DEP
Laurie Beckwith	PBMC	Ron Defoe	Lyman Morse
Justice Yunik	Lyman Morse	Donna Allen	Knox EMA
Jan Frost	ARC	Wally Tower	Rockland PD
Jean Robinson	Maritime Energy	Don Grinnell	Knox EMA

- Ray Sisk made the motion to accept the minutes of 10/4/11 and seconded by Jean Robinson. All were in favor.

Secretary's Report:

Correspondence:

- AR-1 Forms: 10/6/11- 11 Lime St. Rockland, acid leak at the waste facility; 10/16/11- Moran Drive, Rockland, 10 gals. Kerosene- kerosene truck had a malfunction; 11/27/11- Mountainside Trailer Park Lot 13, Camden, large amount of oil was released, unknown quantity.
- E-mails from Robert Gardner:
 - FW: CSB Report finds that Oil and Gas Exploration and Production Facilities Present Hazards to members of the public, especially children
 - The Environmental Protection Agency marks 25 years since the passage of its Federal Emergency Planning and Community Right-To-Know Act (EPCRA)
 - LEPC reimbursements
- State Emergency Response Commission meeting minutes
- Hazmat Team Chiefs Meeting minutes
- EPA – Toxics Release Inventory (TRI) information
- Is Tier II reporting required information
- Flyer for “Maine Partners in Emergency Preparedness” April 24-25, 2012
- Information for reporting chemicals (Tier 2 reporting)

Treasurer's Report:

Received September 2011: Grant Reimbursements, HMG 8031- \$1856.94; HMG 8035-\$5078.60; HMG 8046-\$7500.00; Interest: \$3.24

Received October 2011: Grant Reimbursements: LEPC Stipend- \$2540.00; HMG 8031-\$105.55; HMG 8033 - \$101.95; HMG 8035- \$637.39 HMG 8044-\$553.19; HMG 8055- \$2393.06; Interest - \$3.26

Bills pd out in September 2011: Personal Services: \$636.26; HMG 8031-\$1584.94; HMG 8033-\$329.55; HMG 8035-\$7483.44; HMG 8036-\$1820.28; HMG 8046- \$7500.00; HMG 8052-\$985.08; HMG 8055-\$6525.11

Bills pd out in October 2011: Personal Services:\$706.76; HMG 8031-\$387.49; HMG 8033-\$101.95; HMG 8035-637.39; HMG 8044-\$553.19; HMG 8050-\$643.54; HMG 8055-\$2367.95; HMG 8057-\$546.39

LEPC Operational Fund balance as of 31 October 2011	\$ 4268.80
Grant and other fund balances as of 31 October 2011	<u>\$13885.64</u>
Total balance in checkbook as of 31 October 2011	\$18154.44

- Wally Tower made the motion to accept the treasurer's report and Charles Jordan seconded the motion. All were in favor.

TRAINING UPDATES:

Knox Regional Response Team (Quarterly meetings)

Wednesday, January 11, 2012 @ 1800 hrs	Union Fire Station	Proper Use of Reference Materials & Overview of a Hazardous Materials Response
Wednesday, March 14, 2012 @ 1800 hrs.	St. George Fire Station	Establishing a Decon Line
Wednesday, May 16, 2012 @ 1800 hrs.	Rockland Fire Station	Mini-Drill: Response to a Hazardous Materials Incident- Vapor Cloud Present
Saturday, July 7, 2012 @ 0800 hrs.	Union Fair Grounds	Annual HazMat Refresher
Wednesday, September 12, 2012 @ 1800 hrs.	St. George Fire Station	Mini Drill: Response to a Hazardous Materials Incident-Injured person on loading dock
Wednesday, November 14, 2012 @ 1800 hrs.	Rockland Fire Station	Hazards of Compressed Gases

OTHER TRAINING

January 23-27, 2012	Anniston, AL	7 PBMC personnel attending Hospital Emergency Response Training
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A question whether if there was any facilities that need to do an exercise. There was discussion on this.

Don Grinnell spoke about the seminar that was done for the Long Term Care Facilities.

OLD BUSINESS:

- **Mitigation Plan update.**

The Mitigation Plan is still being worked on. It should be completed shortly. Once it has been received from FEMA I the towns will have to sign the plan that is when the 5 years will start.

The Plan is available for review at the MRPC website (also accessible from the Knox EMA site) and also at: <http://www.midcoastplanning.org/resourceDownloads.html>

- **Update of the Knox RRT**

Charles Jordan went over the grant request for the HazMat Team. Ray spoke about the RRT's in the state. The HazMat training is open to any HazMat member and affiliates members and the Strike Teams Searsport from Waldo County and Wiscasset Teams, Lincoln County are invited to our training. Cross training is very important as we have response responsibility to those counties. The training is open to anyone including the LEPC `members; if you are interested in attending as a LEPC member or Industry Rep, you are encouraged to and are very welcome to participate.

- **LEPC HAZMAT Exercise**

Crockett's Point on October 6, 2011 at FMC BioPolymer that started with a sulfuric acid spill with injuries. The exercise was written so that the hospital had an influx of patients which they need to do every year, and the KRRT was exercised. There were 301 people that participated in that exercise. There was an after action meeting where a few areas for improvement were noted.

NEW/MISCELLANEOUS BUSINESS:

- **New County website online:** www.knoxcounty.gov/ema

The LEPC site is now under the EMA site. Need content for the LEPC site. We need the membership thoughts on the content you would have the LEPC site. A suggestion was to have a list of the facilities that have reported and those that haven't. Donna asked those present if they had any suggestions to get them to her as soon as possible so that she can start working on them.

- **Review of Knox County Hazardous Materials Response Plan.**

Donna has been working on the Knox County Hazardous Materials Response Plan. While reviewing the plan with the committee there was some discussion on the revisions that need to be done. Charles Jordan, Ray and Donna will make revisions as needed. The revisions need to be back here in the office by the end of December so that we can send out the draft by the middle of January 2012 and then it will be ready for the SERC meeting on March 20, 2012.

The plan has to go to all town offices, with the exception of those towns that are not in area of any hazardous materials, for their review before going to SERC for final approval. One approach would be to write a notice to say that the plan is available for those smaller towns and they could request a copy of the plan to review if those so choose. We could also put the draft plan on our website.

- **The Vote on the Bond.**

The bond issue on the acquiring the building on 301 Park St was passed. The Knox County EMA, Knox County Sheriff's Department and Knox RCC all will be in one building. Ray said our past operations and incident support from the EOC have been hampered by the present configuration. This will change as the EMA and KRCC are collocated and we should be able to achieve much greater incident support and situational awareness from the combined facility. We have done 21 EOC activations so far this year. Once we get into the new building we will be adjacent to the Sheriff and KRCC. Having the KRCC close by will greatly improve our capability to communications.

- **Election of Officers for ensuing 2 years**

Wally Tower made a motion to retain the current slate of officers and Laurie Beckwith seconded the motion. All were in favor. Secretary – Donna Allen, Treasurer – Ray Sisk and Vice Chair – Foner Curtis. Congratulations to all.

- **Schedule of 2012 LEPC Meetings**

Tuesday, February 7	Regular meeting	
Tuesday, March 20	SERC Meeting	Knox County LEPC Presentation
Tuesday, April 3	Regular meeting	Offsite Meeting at Rockland Fire Department
<i>April 24-25, 2012) (Tuesday & Wednesday)</i>		
<i>Maine Partners in Emergency Preparedness Conference, Augusta Civic Center</i>		
Tuesday, June 5	Regular meeting	
Tuesday, August 7	Regular meeting	Offsite Meeting at Lyman-Morse
Tuesday, October 2	Regular meeting	
Tuesday, December 4	Regular meeting	Annual Meeting & Election of officers

- The next meeting will be February 7, 2012 at 10:30 am.
- A motion was made by Charles Jordan and seconded by Laurie Beckwith to adjourn the meeting 12:05 PM All were in favor.

Respectfully submitted,

Donna Allen

Donna Allen
LEPC Secretary